
HORTONVILLE AREA SCHOOL DISTRICT
HORTONVILLE HIGH SCHOOL

Dallas Herbst
Associate Principal

Tim Rietveld
Principal

Kari Rankin
Dean of Students

September 6, 2023

Dear Parents of AP Students,

Welcome to the Hortonville High School Advanced Placement program! This letter serves as an introduction to the program, as well as explains the AP exam ordering process for the 2023-24 school year.

Like in recent years, students are required to enroll in their AP courses through their online AP College Board student account. AP teachers will inform their students of this enrollment process and encourage them to enroll by September 20, 2023; enrollment allows every student to access AP classroom resources and order an exam. If a student is not enrolled in their AP course through AP student portal, an exam cannot be ordered for them.

Again this year, once students are enrolled in the AP student portal, an AP exam will automatically be ordered for them for that course. Then, students will have until **November 1, 2023 at 11:59PM** to pay for the exam. Any exam not paid for by that date will be canceled and no fee will be charged.

Fee details: The cost of each exam is \$98. Fee reductions may be requested for those candidates who are academically qualified to take AP Exams and who have clear financial need. Reduced fees must be paid in office. For an application, see Mr. De Koch in B111.

If a student plans to take the AP exam(s) in May, payment can be made the following way:

- a. Payment must be made in the High School main office by attaching a check and properly filling out the bottom portion of this letter **between 9/25/23 and 11/1/23.**
- b. Please note that students who have not enrolled in their AP student account, or have not yet paid for an exam they wish to take, **by Wednesday, November 1, 2023,** will incur a \$40 late exam fee. *This does not apply to second semester only AP students.*
- c. The College Board will continue with their unused/canceled test fees this year. Therefore, any exam paid for and ordered on time but canceled after November 1, 2023 will be refunded \$40 less than paid fee.

As you consider with your student the decision to take the exam, I encourage you to contact your child's AP instructor or a university admissions office with questions or concerns that may arise. Further information about AP course testing can be obtained by visiting the web site www.collegeboard.com/apstudents. Individual colleges also post details regarding their AP credit policies and credit conversion on their websites.

Sincerely,

Matt De Koch

AP Coordinator - Hortonville High School

AP EXAM PAYMENT – Please include this portion with payment to the high school office. (Make checks payable to HHS)

Student: _____ **Date:** ___/___/2023-24 **Payment (\$98/exam):** _____

AP Exam(s):	2-D Art / 3-D Art	Biology	Calculus AB / Calculus BC
	Chemistry	Computer Science A	Computer Science Principles
	English Language & Composition	English Literature & Composition	Environmental Science
	Physics 1	Physics 2	Physics C: Electricity & Magnetism
	Physics C: Mechanics	Psychology	Statistics
	US Government & Politics	United States History	World History: Modern